

The Greater Providence Area (GPA) Service Committee of NA  
December 30, 2007 Minutes

**The next meeting is January 27, 2008**

**Area Meeting Times:**

Administration	12:30–2:00om
Literature Sales	1:30–3:00 pm
Subcommittees	2:00–3:00 pm
New GSR Orientation	3:15–3:30 pm
Area Service Meeting	3:30–5:30 pm

**Area Service Meeting Agenda:**

1. Meeting called to order / Moment of silence / Service prayer
2. Reading of the Twelve Concepts
3. Introduction / Roll Call / GSR Report
4. Secretary Report
5. Treasurer Report
6. Vice-Chair Report
7. RCM Report
8. BOD Report
9. Subcommittee Reports including:  
Activities, Finance, H&I, Literature, Phone Line, Policy, PI, Convention , Ad-Hoc
10. Old Business
11. New Business
12. Motions (submit at beginning of ASC meeting)
13. Open Forum

**Roll Call and GSR Reports:**

***Groups in Attendance (14)***

***Total Area Meetings (41\*)***

***Groups that made a donation at the previous ASC meeting are marked with \$***

***Groups that attended this ASC meeting are marked with @***

Better Way.....  
Breakfast Club.....\$  
Choose Life.....\$  
DigDeep.....\$  
Faith in Recovery ..... @  
Gimme Shelter.....  
Hardcore Recovery.....@..  
Keep it Simple Saturday.....  
Lie is Dead.....\$  
Living Free.....@  
Loveline ..... @...\$  
Meeting Street Meeting .....@.  
Narragansett Recovery Systems.. .....@  
Never Alone Again.....@  
New Assication.....\$  
Opt For Life.....@  
Ray of Hope.....  
Recovery and Beyond.....\$  
Recovery in the Chapel ..... @...\$  
Recovery in the Country ..... @...  
Recovery in the Lake.....  
Recovery is More Than Abstinence .....\$

Road to Recovery.....@...\$  
Sister in Recovery.....  
Smith Hill NA .....@.  
Starting Over.....\$  
Straight Today.....@  
Steppin Out Wednesday.....@  
Sunday/ Serenity.....  
Surrender or Die.....\$

## Reports:

### **Activities: Cyndi W**

GPA activities is presenting “Catching the Arrow of Recovery” Fundraiser. The meeting will be from 7:00pm- 9:00pm dance to follow at 9:15pm to 12:00am. February 8<sup>th</sup>, 2008 @ John Hope Settlement House 7 Thomas P. Whitten Way Providence RI. There is a \$5.00 suggested donation. No addict will be turned away. Contact Person is Cyndi W 286-4906, and Kevin V 345-0963. Food, Fun, Fellowship, Unity.

### **Board of Directors: Kevin V.**

Written report was not handed in.

### **Finance: Open Position**

No report.

### **H&I: John D**

Hi Family, 49 total commitments this month ( not included correctional). 24 commitments taken by groups. 25 commitments responsible by Panel Leaders. Haven't been contacted by any new members that want to be panel leaders. Zambarano ( possible panel), Wilson House ( possible), Urban League ( possible) Trihab ( possible), OASIS (?)& RI Hospital (?). Had 2 meetings regarding learning day. April 19 is the date joint effort with FSA. Next Meeting Jan 9, 08.  
Problem: Communication problem's ( group reps & panel leaders, chairs not arriving 5 mins early so Panle leader can go over Do's and Don't's. Also people breaking addicts anonymity that are currently in treatment. Not using NA language.  
H&I is looking for addicts with 90 days or mote to fulfill commitments.

### **Phone Line: Lewis**

Hi Family, Our area phone line is doing well, we are putting together a learning day with H&I and PI phone line with Free Spirit. Location Pilgrim Lutheran Church Warwick Ave Warwick RI. First meeting was held 11/28/07 we had nominations. Chair is Lewis, v/chair is Russ from FSA, and Secretary is Robin D. 8 addicts attended. Next meeting 1/9/08 more will be revealed on the flyer. If you have 5years or more clean time NAWS ( N.A world service) is looking for volunteers that have experience in service for example on the website, RCM, panel leader, or phone line you can send your resume to the NAWS website- na.org If you need more information you can contact Lewis S 401 473-5463.  
Love and Service Lewis S

### **Policy: Kim L**

I have copies available this month of the updated subcommittee Officers & Qualifications & Responsibilities. Updaed versions of both this document and the related Administrative Positions document are available for download on the Area website.

### **PI: Robin D**

Meeting list are in and updated. PI attended Region this month. Region is asking PI to do a presentation with them in mid January, at a middle school. PI received a contact from Trihab in Woonsocket regarding a commitment. Communicating with H&I and also FSA. Website is up & looking good. Temporarily coordinator is Kim L 419-1976. Date is set for the Learning Day April 19<sup>th</sup> 12:00 noon to 5:00pm at Pilgrim Lutheran Church on Warwick Ave Warwick RI. Flyers will be out soon, PI will be sending the Providence Journal a letter regarding an article that was written on September 16<sup>th</sup> misinformation was given to the Journal regarding NA. PI will be sending the correct information to the journal.  
ILS Robin D

### **Treasurer: Sully D**

See attached report

**Literature: Tim C**

Greater providence area Literature report

November 2007,

Sales for the month of October

HI sales:	\$214.80
PI sales:	\$48.55
Phone line:	\$0.00
Group Sales total w/o tax:	\$1198.30
Group Sales total w/tax:	\$1277.79

Total RI meeting lists sold: 695

Total New England region meeting lists sold: 0 OUT OF STOCK

Cost for literature restocking order: \$1166.42

Problems: Broken Laptop

**Convention Committee- Daryl F**

December 30<sup>th</sup> 2007

Convention chair report

As of December 24<sup>th</sup> 2007 or opening balance \$4,710.46

On December 15<sup>th</sup> 2007 there was a event held @ silver lake community center

1. Door: \$215.75
2. soda & water: \$18.00
3. Hall rental: \$250.00
4. Supplies: \$30.00
5. income:\$233.75
6. Monies returned:\$70.00
7. T-shirt sales: \$81.00
8. Total Deposit:\$384.75

Next Fundraiser & Entertainment event to be held @ Davey lopes community center 2 Dudley st. Providence ri. December 31, 2007 7:30pm till 1:00 am Speaker meeting followed by New Years Eve dance. Food & fellowship.

Problems: Ongoing problem with subcommittee chair of fundraiser & entertainment that needs to be addressed. Due to irresponsibility's and unmanagibilties with finances, and lack of communication. There were checks submitted to the chair, of fundraiser & entertainment chair.

1. \$375.30 cashed
2. \$250.00 for silver lake community
3. \$100.00 for davey lopes community cntr

#no 2 & 3 checks were stolen a stop payment on both checks were submitted by the bank. All issue will be discussed and handled @ the next convention committee meeting January 6<sup>th</sup> 2008 @ the Democratic ward on atwells ave 12:30pm until 2pm.

ILS, Daryl F.

***RCM report: Hal B –***

December 8<sup>th</sup> & 9<sup>th</sup> Brocton, Ma.

Family,

I was in attendance for Regional Sub-committee Meetings on Saturday from 12:00 till 5:30 pm. There is a need of regional subcommittee members on all committees. Regional H&I is doing well, 6 area Chairpersons in attendance. NERC XIII could also use some help on their committees. (See regional flyer) our Regional Convention is coming up soon. The theme of the convention is “Living the Dream”

Sunday RSC was well attended with 7 Areas. 12:00 to 5:00 pm. after the subcommittee reports, we moved into Area Reports. After lunch, we did old business. The motion back to areas about the Convention Hotel went as followed. The Sturbridge Hotel was eliminated. Some finical housekeeping motions were passed with no objections. Mostly travel for our RCD & Alternate. Our treasurer needs a jump drive. Motion to purchase up to \$35.00 was passed.

The Regional Delegates asked for \$80.00 to help them plan a Regional assembly to address the CAR. That motion passed. The first Regional Assembly will be at the 1<sup>st</sup> Lutheran Church at 900 Man Street Brocton Ma. All are welcome to attend. There was no flyer available, if any more info is needed feel free to call (401) 578-4888. There will be a few of these hopefully to help our Areas and groups the chance to participating. I will be available to attend the Assembly's if The GPA sends me. There are 5 Regional motions to the WSC that require a fellowship attention. The Approval Draft of our sixth edition Basic Text is also included in the CAR It is up to this Area how we will participate.

I picked up 500 Regional Meeting Directories for the Literature Committee. And the following Regional Flyers.

The Cape Cod area is having a Pajama Party, Dance and, midnight Breakfast. Donation of \$10.00 Flyer has directions, contact numbers are Alan A. at 774 200-3869 or Joe L. at 774 521-4546

The Connecticut Regional Convention XXIII is this coming weekend. January 4-6

“Dopes on Slopes” January 11<sup>th</sup> 12<sup>th</sup>, 13

The Watertown Men's Meeting is celebrating their XVII Group Anniversary on January 26<sup>th</sup> from 6:00 to Midnight Meeting, Dinner, Bake Sale, Live Music & Dancing, Karaoke and NA Merchandise Vendors. In Service to NA..... Hal B. (401) 578-4888

***Ad-Hoc Outreach- Delia F***

The ad-hoc committee met on 12/09/2007, there were 5 addicts in attendance. Addicts were elected into positions. We opened the meeting with a moment of silence followed by the serenity prayer. Meeting focused on the purpose of this Ad-Hoc committee- to collect information from groups regarding the low attendance and participation at the GPA ASC meeting.

***Old Business:***

***Motions:***

112507-01 submitted by Darly F seconded by Robin D.

To move forward with the impeachment of convention committee treasurer.

***This motion was found to be out of order due to the fact that the CC Treasure resigned***

***Elections: No nominations for open positions***

## ***New Business:***

*No new Business*

## ***Open Forum:***

The CAR (conference agenda report) is out. Please discuss with your group and decide if your group is interested in being part of the CAR report. The GPA ASC will provide copies of the CAR report for all groups that will be participating in the CAR. Please inform the RCM Hal B ASAP if your group is interested. There will be a Regional Assembly on the CAR-report on 2/16/2008 from 12:00noon to 5:00pm @ First Lutheran Church 900 Main Street Brockton MA. It is suggested that all GSR in the Region attend.

## ***General Announcements:***

### ***GPA has the following OPEN POSITIONS:***

#### ***Finance Chair:***

##### **Qualifications for GPASC Subcommittee**

The following is a suggested list of qualifications for N.A. members who might wish to become involved in the area service structure of the Greater Providence Area.

- A. Willingness and a desire to serve.
- B. A level of recovery that reflects their ability to apply the twelve steps to their personal lives and the twelve traditions to their personal interactions with others.
- C. The ability to give the time and resources necessary to fulfill the obligations of the elected office.
- D. The suggested clean time requirement as established for the individual office.
- E. Prior service experience on a group level and working knowledge of the elected office.

##### **Officers:**

- A. The stated Qualifications of General Service apply to these positions.
- B. Clean time requirements for subcommittee officers:

***Finance: Chairperson Five (5) years***

##### **Responsibilities of the FINANCE SUBCOMMITTEE:**

- A. Review all financial statements—past, present, and future—to help guide the Area to financial responsibility.
- B. Assist the Area Treasurer in compiling quarterly balance sheets, profit and loss statements.
- C. In keeping with the Seventh Tradition of N.A., works with the Area Treasurer to formulate an Area budget, with expenses not to exceed the income generated by the Area.
- D. Oversee all expenses and research alternatives in order to curtail unnecessary expenses.
- E. Fulfill all other responsibilities that the GPASC deems necessary.
- F. Meet one hour prior to the GPASC meeting and as often as the Finance Subcommittee deems necessary.
- G. Attend the GPASC meeting, provide a verbal subcommittee report to the service body and a written report for inclusion in the Area minutes.

#### ***Alternate Treasurer:***

##### **Qualifications of the ALTERNATE Area TREASURER:**

- A. The stated qualifications of general service apply to this position.
- B. Two (2) years of continuous clean time from all drugs.
- C. Bookkeeping and/or accounting skills.
- D. Ability to organize and keep financial records.

##### **Responsibilities of the ALTERNATE TREASURER:**

- A. Assist the GPA Treasurer in performance of all previously stated responsibilities.
- B. In the absence of the Area Treasurer, and at the direction of the Area Chair, perform the ASC Treasurer responsibilities.
- C. Attend all GPASC meetings.

## ***Convention Committee Treasurer:***

### **Qualifications of the GPA Convention Subcommittee**

#### **TREASURER:**

- A. Five (5) years continuous clean time.
- B. Demonstrated stability in the local N.A. community.
- C. Accounting skills.
- D. Service experience with conventions or other large scale Fellowship activities.
- E. Accessibility to other committee members, especially the Registration Subcommittee.

### **Responsibilities of the GPA Convention Subcommittee TREASURER:**

- A. Opens a bank account for the Convention Committee. Usually the signatures required for the account are any two of the four signatories (Convention Subcommittee Chair, Vice Chair, Secretary, and Treasurer. The cards and account information are filled out at the committee meeting.)
- B. Works with the Chair and Vice Chair to prepare a budget for the convention that is used for planning fund-raising activities. The budget is based on the subcommittee's recommendations as to the monies they will need to carry out their tasks. The budget can be a rough estimate at the beginning of the planning, and revised as the convention draws

near. When all of the financial needs of the subcommittees are listed and totaled, the income should be outlined: one source of income comes from fund-raisers, and the second from registrations.

- C. Writes all checks and is responsible for collecting receipts from subcommittees for money paid out.
- D. Responsible for all monies—including revenues from registration and banquet tickets: pays all fills; and advises the Chair on cash supply, income flow, and rate of expenditures.
- E. Reviews subcommittee reports for departures from the financial plan not mentioned in the original budget so that an accurate budget can be maintained. This information is included in the Treasurer's report.
- F. Each check should require two signatures. Additionally, a complete Treasurer's report within three months after the convention should be submitted to the sponsoring service committee along with fund distribution. Many convention committees also have the report audited as a further safeguard of convention funds.
- G. A periodic review of all financial records should be made by the sponsoring service area. The records should be reviewed at the time of the actual fund distribution in accordance with the Treasurer's financial statement requirements.

***Convention Committee Registration Chair: Clean time requirement is 2 years***

***Convention Committee Alternate Secretary: Clean time requirement is 2 years***

**H & I is in need of support there are several open Panel Leader and Alt Panel Leader positions available.**

**The following groups are in need of support: OPT for Life which Saturday night and "Narragansett Recovery systems" Monday night they both meet at the corner of Central & Caswell St in Narragansett @ St Peters By The Sea.**

**GPA activities is presenting "Catching the Arrow of Recovery" Fundraiser. The meeting will be from 7:00pm- 9:00pm dance to follow at 9:15pm to 12:00am. February 8<sup>th</sup>, 2008 @ John Hope Settlement House 7 Thomas P. Whitten Way Providence RI.**

**Sister's in Recovery Group is Sponsoring "2008 Women's Retreat" in June 2008  
Need Women Support For Committee Formation**

**The Watertown Men's Meeting is celebrating their XVII Group Anniversary on January 26<sup>th</sup> from 6:00 to Midnight Meeting, Dinner, Bake Sale, Live Music & Dancing, Karaoke and NA Merchandise Vendors.**

**GPA and Free Spirit PI, H&I, Phone Line learning Day April 19<sup>th</sup> 12:00 noon to 5:00pm at Pilgrim Lutheran Church on Warwick Ave Warwick RI**

**There will be a Regional Assembly on the CAR-report on 2/16/2008 from 12:00noon to 5:00pm @ First Lutheran Church 900 Main Street Brockton MA. It is suggested that all GSR in the Region attend.**

***GPACNA V Convention "The Miracle Continues" March 21-23, 2008  
@ The Providence Biltmore Hotel 11 Dorrance Street Providence RI***